



PUBLIC WORKS DEPARTMENT  
510-215-4382

August 13, 2007

Bruce H. Wolfe, Executive Officer  
California Regional Water Quality Control Board  
San Francisco Bay Region  
1515 Clay Street, Suite 1400  
Oakland, CA 94612

Dear Mr. Wolfe:

Enclosed is the 2006/2007 Annual Report for the City of El Cerrito which is required by Provision C.6 in National Pollutant Discharge Elimination System (NPDES) Permit Number CA 0029912 issued by the San Francisco Bay Regional Water Quality Control Board. The report documents the implementation and effectiveness of performance standards set forth in our Stormwater Management Plan.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Very truly yours,

Scott Hanin  
City Manager

**El Cerrito**  
**2006/2007 MUNICIPAL ANNUAL REPORT SUMMARY**

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**NEW DEVELOPMENT AND CONSTRUCTION CONTROLS ACTIVITIES:**

Due to the reduced threshold and to increasing construction and redevelopment activity in El Cerrito, the number of C.3 projects continues to grow.

1. Nine projects are under review for C.3 compliance.
2. C.3 IMPs were integrated into one municipal C.3 project (City Hall). The IMPs were implemented as model improvements, given that the project was approved prior to the February 15, 2005 deadline.
3. One construction project required proof of coverage under the State's General Construction Permit.
4. No enforcement actions were taken.

**PUBLIC EDUCATION AND INDUSTRIAL OUTREACH ACTIVITIES:**

The City has an active public education program and has pursued numerous ways of educated the public about how to decrease their day-to-day impact on water quality. The City has offered workshops that teach residents how to care for their home and garden using the least toxic methods and how to compost and keep garbage out of the waste stream.

1. Approximately 250 program developed educational materials were developed.
2. Over 30 people attended three workshops (Healthy Homes and Gardens; Bay Friendly Gardening and Composting 101) and many more attended monthly creek workdays.

**MUNICIPAL MAINTENANCE ACTIVITIES:**

We strive to optimize pollutant removal during routine maintenance activities which include street sweeping and storm drain facility maintenance. Municipal maintenance activities also continue to strive towards the prevention of discharges to storm drains and watercourses from road and park maintenance, corporation yards and other publicly owned facilities.

1. 1,788 of curb miles were swept through the City's street sweeping program.
2. 740 cubic yards of materials were removed from sweeping.

3. Approximately .15 lbs of PCBs, .21 lbs of Mercury, 93 lbs of Copper, 33 lbs of lead, 28 lbs of Nickel, 148 lbs of Zinc, 1,812 lbs of petroleum hydrocarbons, and 3,953 lbs of oil and grease were moved through sweeping.
4. Approximately 200 inlets; 6000 culverts; 1.2 miles of constructed channel; 4.5 miles of natural watercourses; and 27 trash racks were inspected and cleaned.
5. Approximately 2.5 lbs of copper; 5.5 lbs of lead; 13 lbs of zinc; 92 lbs of petroleum hydrocarbons and 258 lbs of oil and grease were removed through facility cleaning activities.

### **INSPECTION ACTIVITIES:**

The City continues to contract through the Contra Costa Clean Water Program with the East Bay Municipal Utility District to perform all of the city's commercial and industrial inspections.

1. There were 40 inspections and 6 follow-up inspections conducted at businesses and commercial facilities this year.
2. Although 4 Warning Notices were issued; there were no Notices of Violation or enforcement actions taken.

### **ILLICIT DISCHARGE CONTROL ACTIVITIES:**

Through a regular and routine inspection program, the City's public works crew regularly inspects all open creek segments, trash racks and headwalls on public property. Furthermore, the City supports two active creek groups to work in our creeks, which has further discouraged dumping and other behaviors. There were no illicit connections detected and no enforcement actions taken. Staff responded to one report of an illegal discharge and worked with the responsible party to eliminate and clean up the discharge.

# MUNICIPAL STORMWATER PROGRAM

## BUDGET SUMMARY

**Municipality: City of El Cerrito**

Activity	Fiscal Year 06/07 Estimated Full-Time Equivalent Staff <sup>(1)</sup>	Fiscal Year 06/07 Budgeted	Fiscal Year 06/07 Estimated	Fiscal Year 07/08 Budgeted
<b>A. New Development &amp; Construction Controls</b>	0.00	\$0	\$0	\$0
<b>B. Public Education &amp; Industrial Outreach</b>	0.20	\$ 10,000.00	\$ 9,500.00	\$ 10,000.00
<b>C. Municipal Maintenance</b>	0.15	\$ 231,000.00	\$ 300,000.00	\$ 267,000.00
<b>D. Inspection</b>	0.10	\$ 10,000.00	\$ 4,100.00	\$ 8,000.00
<b>E. Illicit Discharge Control</b>	0.02	\$ 2,000.00	\$ 1,200.00	\$ 2,000.00
<b>F. Monitoring</b>	0.00	\$ -	\$ -	\$ -
<b>G. Special Studies</b>	0.00	\$ -	\$ -	\$ -
<b>H. Watershed Management</b>	0.00	\$ -	\$ -	\$ -
<b>I. Agency Administration</b>	0.50	\$ 39,000.00	\$ 33,000.00	\$ 36,000.00
<b>J. Group Program (Program Administration, Monitoring, Specialist Studies, Watershed Activities &amp; Public Education)</b>	0.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00
<b>K. Stormwater Utility Assessment Administration</b>	0.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	0.97	\$ 362,000.00	\$ 417,800.00	\$ 393,000.00

(1) A full-time equivalent (FTE) staff person works an average of 1,700 hours per year assuming a 40-hour workweek, sick leave, holidays and vacation. 1.00 represents each FTE staff person.

**City of El Cerrito  
Organophosphate Pesticide Reduction Workplan**

Action and Sub-Action Items	Timeline	FY 07/08Budget	Notes
<b>E-1: Continue to support and promote household hazardous waste (HHW) collection as an important pesticide disposal option for residents</b>			
A. Develop and post HHW material/information on our website	On-going		Funded through City budget
B. Publish HHW information in City Brochure (Spring/Fall )	On-going		same
<b>E-3: Distribute information to the general public on pesticide-related toxicity, proper use and disposal of pesticides, and less-toxic methods of pest prevention and pest control</b>			
A. Increase distribution efforts by 50%	FY 01/02	\$5,000	Continuing Creek and Watershed restoration and stewardship programming
B. Conduct outreach via our agency's website	FY 01/02		Funded through City budget
C. Offer series of workshops on less toxic gardening and cleaning practices	FY 06-07	\$2,000	This has become an ongoing City initiative, begun in 06-07
D. Develop outreach material to educate watershed residents on reducing or eliminating pesticide use	FY 06-07		Completed by the Watershed Project as a component of our Baxter Creek Watershed Awareness Program. Funded through City NPDES-PEIO and CALFED Prop. 13 Funds.
<b>E-4: Investigate ways to enhance the accessibility of general and targeted educational materials to the general public and pesticide users.</b>			
A. Measure success of outreach and education completed as a component of our Baxter Creek Watershed Awareness Program and workshops by compiling evaluations, recording the number of and conducting a pre- and post-restoration survey to gauge behavior change within the watershed community.	FY06-07		Completed and included in Final Report for BaxterCreek project.
See E1 & E3			
<b>E-5: Train municipal employees who use pesticides about pesticide-related surface water toxicity, proper use and disposal of pesticides, and less-toxic methods of pest prevention and pest control</b>			
A. Maintain list of staff trained in proper use/application and IPM techniques.	On-going		same.
B. Document in Annual Report increases or decreases in the volume and types of pesticides used by municipal employees or contractors	On-going		same

**City of El Cerrito  
Organophosphate Pesticide Reduction Workplan**

Action and Sub-Action Items	Timeline	FY 07/08Budget	Notes
<b>E-6: Educate selected businesses (e.g. restaurants, supermarkets) about pesticides-related surface water toxicity, proper use and disposal of pesticides, and less-toxic methods of pest prevention and pest control</b>			

**City of El Cerrito  
Organophosphate Pesticide Reduction Workplan**

Action and Sub-Action Items	Timeline	FY 07/08Budget	Notes
A. Utilize commercial/industrial inspectors to look for improper pesticide use, and to educate businesses by distributing outreach materials	On-going		Starting July 1, 2003 utilize EBMUD inspection services
B. Identify additional business to target	On-going		
<b>E-12: Develop/Include articles on water quality issues and IPM on less toxic pest management for general consumer and local business publications</b>			
A. Increase or include articles in:			
a. City Newspapers	Ongoing		
b. Garden Club Newsletters	Ongoing		
c. Chamber of Commerce Newsletters	Ongoing		
<b>R-15: Develop/Adopt Integrated Pest Management (IPM) ordinances/policies</b>			
A. Review existing IPM policies and ordinances	On-going		Funded through City
B. Adopt an IPM ordinance/policy or equivalent	FY 07/08		Discuss with Parks and Recreation Commission
C. Track adopted IPM ordinance/policy for effectiveness	FY 07/08		
D. Initiating Creek Maintenance strategy to further reduce the use of pesticides/herbicides in parks associated with creeks.	FY 07/08	\$25,000	
<b>R-16: Develop/Adopt a purchasing policy/specification for pest prevention/control</b>			
A. Review existing pesticide purchasing policies (e.g. San Francisco)	On-gong		Funded through City maintenance budget; Will be increasing this this year as we pursue Green Certification for