Contra Costa Clean Water Program

Fiscal Year 2016/17

Group Program Budget

(Adopted March 16, 2016)

Contra Costa Clean Water Program
Adopted Fiscal Year 2016/17 Group Program Budget

	Funding from MRP Reserve
	Funding from HMP Reserve
	Funding from Legal Reserve
	Funding from PIP Reserve

	Budget Line Item & Description	FY 15/16 Adopted Budget	FY 15/16 Actuals Through 12/11/15	FY 15/16 Projected Through 6/30/16	FY 16/17 Adopted Budget
1.	**Administrative/Personnel (See "Administration / Personnel Details")**	**$ 1,097,886**	**$ 389,776**	**$ 891,209**	**$ 1,119,679**
2.	**General Services/Supplies**	**$ 7,750**	**$ 2,256**	**$ 7,550**	**$ 7,750**
A.	Office Equipment (Laptop, Projector, Screen, Conference Phone, and Camera)	$ 2,000	$ 399	$ 2,000	$ 2,000
B.	Office Operations (Phones, Messaging, Voice Mail Boxes; Groupsite; Subscriptions, etc.)	$ 5,500	$ 1,758	$ 5,300	$ 5,500
C.	Postage	$ 250	$ 99	$ 250	$ 250
3.	**Association/Membership Fees**	**$ 75,340**	**$ 48,907**	**$ 64,947**	**$ 64,370**
A.	Bay Area Stormwater Management Agencies Association (BASMAA)	$ 54,500	$ 45,957	$ 45,957	$ 47,380
B.	California Stormwater Quality Association (CASQA)	$ 18,240	$ 450	$ 16,390	$ 16,890
C.	California Product Stewardship Council (CPSC)	$ 2,500	$ 2,500	$ 2,500	$ -
D.	Bay Friendly Landscaping (BFL) Coalition	$ 100		$ 100	$ 100
4.	**Legal Services**	**$ 301,964**	**$ 2,063**	**$ 50,000**	**$ 105,000**
A.	General Support (County Counsel)	$ 10,000	$ 2,063	$ 10,000	$ 10,000
B.	On-Call Legal Support Services	$ 291,964	$ -	$ 30,000	$ 30,000
C.	Alternative Organizational Structure			$ 10,000	$ 65,000
5.	**General Technical Support**	**$ 265,000**	**$ 157,742**	**$ 364,217**	**$ 415,038**
A.1	Project Management, Technical Review, Regulatory Compliance, etc...	$ 200,000	$ 76,013	$ 200,000	$ 300,000
A.2	Project Management, Technical Review, Regulatory Compliance, etc... (LWA June 2015 Invoice)		$ 32,503	$ 32,503	
A.3	CW4CB Grant Match & Report (LWA / Geosyntec) Approved Feb. 2015		$ -	$ 31,551	
B.1	Stormwater Geographic Information System Pilot Project (Trash and PCB Source Mapping)	$ 65,000	$ 49,227	$ 100,163	$ 15,038
B.2	Stormwater Geographic Information System Project Enhancements (GI & TMDL Planning)				$ 100,000
6.	**Municipal Operations (C.2)**	**$ 5,000**	**$ -**	**$ 3,000**	**$ -**
A.	Training Workshop	$ 5,000	$ -	$ 3,000	$ -
7.	**New Development/Redevelopment (C.3)**	**$ 198,000**	**$ 45,995**	**$ 147,503**	**$ 571,500**
A.1	C.3 - Technical Support (see also 10.A below)	$ 136,500	$ 36,492	$ 136,500	$ 160,000
A.2	C.3 - Technical Support (DCEC June 2015 Invoice)		$ 9,503	$ 9,503	
B.1	C.3.g. - Hydromodification Management - Erosion Potential Modeling, Facility Sizing and Technical Report	$ 10,000	$ -	$ -	$ 122,802
B.2	C.3.g. - Hydromodification Management - Erosion Potential Modeling, Facility Sizing and Technical Report				$ 77,198
C.	C.3.g. - Hydromodification Management - Applicability Map(s) (Using GIS & Psomas)				$ 100,000

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D.	Graphics Artist for 7th Edition Stormwater C.3 Guidebook				$ 15,000
E.1	C.3.j. - Countywide Green Infrastructure Plan Support or Year 1 Storm Water Resource Plan Grant Match	$ 50,000	$ -	$ -	$ 50,000
E.2	C.3.j. - Countywide Green Infrastructure Plan Support or Year 1 Storm Water Resource Plan Grant Match				$ 25,000
F.	C.3.j.i.(2)(g). - BASMAA - Green Infrastructure Facility Sizing Analysis Project				$ 20,000
G.	C.3.a.(5) - Training/Workshop	$ 1,500	$ -	$ 1,500	$ 1,500
8. Industrial/Commercial Controls (C.4)		**$ 4,000**	**$ -**	**$ 3,000**	**$ 4,000**
A.	C.4.e - Annual Staff Training (includes C.5, and C.13.c.)	$ 4,000		$ 3,000	$ 4,000
9. Illicit Discharge/Detection/Elimination (C.5)		**$ 2,500**	**$ -**	**$ -**	**$ 10,000**
A.	C.5.b. - C.5.e. (and C.15.v. & vi.) - Assistance and training included in budget lines 1 and 8.A above)	$ 2,500	$ -	$ -	$ -
B.	C.5.c. - Spills, Dumping, and Complaint Response Program: Publicizing central contact point and web reporting tools (cost for website overhaul included in PIP detail Line 3.A)	$ -	$ -	$ -	$ -
C.	C.5.e. - Control of Mobile Sources	$ -	$ -	$ -	$ 10,000
10. Construction Controls (C.6)		**$ 5,000**	$ -	**$ 5,000**	**$ -**
A.	C.6 Technical Support (included in 7.A.1 above)	$ -	$ -	$ -	$ -
B.	C.6.f - Biennial Staff Training	$ 5,000	$ -	$ 5,000	$ -
11. Public Information/Participation (PIP) (C.7) (See PIP Detail)		**$ 246,318**	**$ 95,695**	**$ 144,474**	**$ 249,583**
A.1	PIP	$ 242,642	$ 95,695	$ 144,474	$ 206,921
A.2	PIP Reserve Funding	$ 3,676	$ -	$ -	$ 42,662
12. Water Quality Monitoring (C.8)		**$ 754,445**	**$ 416,727**	**$ 700,895**	**$ 758,640**
A.	C.8.c - San Francisco Estuary Regional Monitoring Program (RMP)	$ 148,445	$ 149,165	$ 149,165	$ 153,640
B.	C.8.d - Creek Status Monitoring & C.8.e. - SSID Projects	$ 350,000	$ 103,421	$ 250,000	$ 280,000
C.1	C.8.d.i - Monitoring Projects - Stressor Source Identification (Part B - Source Evaluation)	$ 25,000	$ -	$ -	
C.2	C.8.d.i - Monitoring Projects - Stressor Source Identification (Part C - Abatement Measures)	$ 10,000	$ -	$ -	
D.	C.8.f - Pollutants of Concern Monitoring	$ 150,000	$ 49,835	$ 150,000	$ 250,000
E.	ADH May/June 2015 Invoices		$ 100,730	$ 100,730	

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F.	C.8.f - Citizen Monitoring and Participation - Stewardship Grants and Equip. Maintenance (See PIP Detail line 4.B.)	$ 21,000	$ -	$ 1,000	
G.	C.8.g - Reporting	$ 50,000	$ 13,576	$ 50,000	$ 75,000
13.	**Pesticide Toxicity Control (C.9)**	**$ 69,500**	**$ 22,122**	**$ 69,690**	**$ 88,500**
A.1	C.9.b - Train Municipal Employees that Apply/Use Pesticides (June IPM Workshop)	$ -	$ 272	$ 272	
A.2	C.9.b - Train Municipal Employees that Apply/Use Pesticides (Landscape and/or Structural)	$ 20,000		$ 5,000	$ 20,000
B.	C.9.d. - Interface with County Agricultural Commissioner (See Line 1)	$ -	$ -	$ -	$ -
C.1	C.9.e.ii.(1) - Point of Purchase Outreach - Our Water Our World (OWOW)	$ 47,500	$ 4,933	$ 47,500	$ 56,500
C.2	C.9.e.ii.(1) - Point of Purchase Outreach - Our Water Our World (OWOW)				$ 6,000
C.3	C.9.e.ii.(1) - Point of Purchase Outreach - Our Water Our World (OWOW) (May/June 2015)		$ 5,521	$ 5,521	
C.3	C.9.e.ii.(1) - Point of Purchase Outreach - CCCWP Contribution to BASMAA		$ 5,515	$ 5,515	
D.	C.9.e.ii.(2) - Pest Control Contracting Outreach to Residents (see PIP Detail, line 8)	$ -	$ -	$ -	$ -
E.	C.9.e.ii.(3) - Outreach to Pest Control Professionals (See Line 1, and 2.C)	$ -	$ -	$ -	$ -
F.	C.9.f.i & ii. - Track and Participate in Relevant Regulatory Processes - CCCWP to CASQA through BASMAA	$ 2,000	$ 5,882	$ 5,882	$ 6,000
G.	C.9.g. - Evaluate Implementation of Pesticide Source Control Actions	$ -	$ -	$ -	$ -
14.	**Trash Reduction (C.10)**	**$ 40,000**	$ -	**$ 40,000**	**$ 40,000**
A.	C.10.b. - Full Trash Capture Device Operation and Maintenance and Other Trash Management Visual Assessment Training and Support Activities	$ -	$ -	$ -	$ 15,000
B.	C.10.b.ii.b.(iv.) - Development of Management Actions/Performance Yield Proposal & C.10.b.v. - Receiving Water Monitoring Plan Development	$ 40,000	$ -	$ 40,000	$ 25,000
15.	**Mercury Controls (C.11)**	**$ 158,000**	**$ 113,571**	**$ 128,000**	**$ 40,000**

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A.	C.11.a.i. - iii. - Implement Mercury Source and Treatment Control Measures and Pollution Prevention Strategies to Reduce Mercury Loads Throughout the Region (See "General Technical Support" budget line items 5.A.1 and 5.B.2)	$ -	$ -	$ -	$ -
B.	C.11.b - Assess Mercury (and PCBs) Load Reductions from Stormwater (FY 15/16 Budget moved from RMC budget Line 19 below)	$ 8,000	$ -	$ 8,000	
C.	C.11.b - Monitor Methylmercury (See C.8.e)	$ 50,000	$ 13,571	$ 20,000	$ 30,000
D.	C.11.c.ii.2)- Plan and Implement Green Infrastructure to Reduce Mercury Loads - Prepare Reasonable Assurance Analysis (see budget line items 5.A.1, 5.B.2, 7.A.1, and 7.E.1 & 2)	$ -	$ -	$ -	$ -
E.	C.11.d - Prepare Implementation Plan and Schedule to Achieve Mercury TMDL Allocations	$ -	$ -	$ -	$ -
F.	C.11.e. - Implement a Risk Reduction Program	$ -	$ -		$ 10,000
G.	MRP 1.0: C.11.f - Diversion of Dry Weather and First flush Flows	$ 100,000	$ 100,000	$ 100,000	$ -
16.	**PCB Controls (C.12)**	**$ 155,000**	**$ 150,000**	**$ 155,000**	**$ 104,000**
A.	C.12.a - Implement PCB Source and Treatment Control Measures and Pollution Prevention Strategies to Reduce Loads Throughout the Region (See "General Technical Support" budget line items 5.A.1 and 5.B.2)	$ -	$ -	$ -	$ -
B.	C.12.b - Assess PCBs Load Reductions from Stormwater (Addressed in budget line 15.B above)	$ -	$ -	$ -	$ -
C.	C.12.c.ii.(2) - Plan and Implement Green Infrastructure to Reduce PCBs Loads - Prepare Reasonable Assurance Analysis (see budget line items 5.A.1, 5.B.2, 7.A.1, and 7.E.1 & 2)	$ -	$ -	$ -	$ -
D.	C.12.d - Prepare Implementation Plan and Schedule to Achieve PCBs TMDL Allocations	$ -	$ -		$ -
E.	MRP 1.0: C.12.e - CW4CB Grant Extension - Additional Share for EOA Grant Project Management		$ -		$ 25,000
F.	MRP 1.0: C.12.f - Diversion of Dry Weather and First Flush Flows to POTWs	$ 150,000	$ 150,000	$ 150,000	$ -

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G.1	C.12.e. - Evaluate PCBs Presence in Caulks/Sealants Used in Storm Drain or Roadway Infrastructure in Public Rights-of-Way (budget for field work and lab analysis included in line 12.D)	$ -	$ -	$ -	
G.2	C.12.e. - BASMAA Regional Project - Develop QAPP & SAP for Evaluation of PCBs in Caulks/Sealants Used in Storm Drain or Roadway Infrastructure in Public Rights-of-Way				$ 4,000
H.	C.12.f. - Manage PCB-Containing Materials and Wastes During Building Demolition (FY 15/16 Budget moved RMC budget line 19 below)	$ 5,000	$ -	$ 5,000	$ 50,000
I.	C.12.g - Fate and Transport Study of PCBs: Urban Runoff Impact on San Francisco Bay Margins	$ -	$ -	$ -	$ 25,000
J.	C.12.h. - Implement Risk Reduction Program (Budget included in line 15.F above)				
17.	**Copper Controls (C.13)**	**$ -**	**$ -**	**$ -**	**$ -**
A.	C.13.c. - Control of Industrial Sources (training and assistance included in budget lines 1 and 8.A above.)	$ -	$ -	$ -	$ -
18.	**Exempted and Conditionally Exempted Discharges (C.15)**(education and outreach support addressed in budget line items 1, 8.A., 9.A. and 11.A.1 above)	$ -	$ -	$ -	$ -
19.	**Regional Monitoring Collaborative (RMC)**	**$ 27,000**	**$ 6,221**	**$ 27,000**	**$ -**
20.	**GROUP PROGRAM BUDGET SUB TOTAL**	**$ 3,412,703**	**$ 1,451,076**	**$ 2,801,485**	**$ 3,578,060**
21.	**CONTINGENCY (2%)**	**$ 68,254**	**$ -**	**$ 26,292**	**$ 71,561**
22.	**TOTAL GROUP ACTIVITIES BUDGET**	**$ 3,480,957**	**$ 1,451,076**	**$ 2,827,777**	**$ 3,649,621**
23.	**MRP RESERVE**	**$ (595,945)**	**$ (566,197)**	**$ (686,745)**	**$ (763,640)**
24.	**LEGAL RESERVE**	**$ (291,964)**	**$ -**	**$ (30,000)**	**$ (95,000)**
25.	**HMP RESERVE**	**$ (10,000)**	**$ -**	**$ -**	**$ (122,802)**
26.	**PIP RESERVE**	**$ (3,676)**	**$ -**	**$ -**	**$ (42,662)**
27.	**NET TOTAL GROUP PROGRAM BUDGET**	**$ 2,579,372**	**$ 884,879**	**$ 2,111,032**	**$ 2,625,516**

Public Information / Participation (PIP) Detail

LINE ITEM	ACTIVITIES	FY 15/16 Adopted Budget	FY 15/16 Actuals Through 12/11/15	FY 15/16 Projected Through 6/30/16	FY 16/17 Adopted Budget
1.	**PIP IMPLEMENTATION ACTIVITIES**	**$ 140,000**	**$ 2,980**	**$ 10,017**	**$ -**
A.	PIP Contingency	130,000	-	-	-
B.1	*Project Management	10,000	10,017	10,017	-
B.2	Consultant Discount		(7,036)	(7,036)	
2.	**C.7.b - OUTREACH CAMPAIGN**	**$ 84,750**	**$ 82,897**	**$ 82,897**	**$ 150,000**
A.	CCCWP Outreach Campaign			-	150,000
B.	*Pesticide Campaign, PIP Reporting, and Other Outreach (see line item 10. below)	84,750	82,897	82,897	-
3.	**C.7.c - STORMWATER POLLUTION PREVENTION EDUCATION**	**$ 568**		**30,568**	**10,583**
A.	Website: Publicize Points of Contact, Information on Stormwater Issues, Watershed Characteristics, and Stormwater P2 Alternatives (also supports C.5.c.ii.(1) and (2))			30,000	10,000
B.	Web Hosting & Calendar Wiz	568	-	568	583
4.	**C.7.d - PUBLIC OUTREACH EVENTS & CITIZEN INVOLVEMENT EVENTS (4-7/ yr.)**	**$ 10,000**	**$ -**	**$ 10,000**	**$ 36,000**
A.	"Bringing Back the Natives" Garden Tours and Plant Sales Program	10,000	-	10,000	15,000
B.	Community Stewardship Grants & Monitoring Equipment Maintenance (previously under C.8 Water Quality Monitoring)				21,000
5.	**C.7.e - WATERSHED STEWARDSHIP COLLABORATIVE EFFORTS (Annually)**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**
A.	Green Business Program	6,000	6,000	6,000	6,000
B.	Bay Friendly Landscaping & Garden Coalition (see "Association Fees" line item 3.D.)				-
6.	**C.7.f - OUTREACH TO K-12 (Annually)**	**$ 5,000**	**$ 3,818**	**$ 4,993**	**$ 42,000**
A.	Mr. Funnelhead Student Awards (Grades 4-5)	2,000	825	2,000	$ 2,000
B.	*Youth Outreach Support (K-12)	3,000	2,993	2,993	$ 40,000
7.	**C.7.g - Outreach to Municipal Officials (once per permit term)**				
8.	**Other Outreach Activities**	$ -	$ -	$ -	**$ 5,000**
A.	C.9.e..ii.(2) - Pest Control Contracting Outreach to Residents for Structural and Landscape			-	5,000
	TOTALS	**$ 246,318**	**$ 95,695**	**$ 144,474**	**$ 249,583**

* SGA Consultant Tasks (July 1 to December 31, 2015)

CONTRA COSTA CLEAN WATER PROGRAM
GROUP COSTS METHODOLOGY & ALLOCATION
FOR FISCAL YEAR 2016/17

City/County/State	January 1, 2014	January 1, 2015[1]	Percent Change	Prorata % of Program [2]		Budget [3] Allocation
CONTRA COSTA COUNTY	**1,087,008**	**1,102,871**	1.46%		**$**	**2,625,516**
ANTIOCH	106,455	108,298	1.73%	9.82%	$	257,816
BRENTWOOD	54,741	56,493	3.20%	5.12%	$	134,488
CLAYTON	11,200	11,288	0.79%	1.02%	$	26,872
CONCORD	124,656	126,069	1.13%	11.43%	$	300,122
DANVILLE	43,146	43,691	1.26%	3.96%	$	104,012
EL CERRITO	24,087	24,288	0.83%	2.20%	$	57,820
HERCULES	24,572	24,775	0.83%	2.25%	$	58,980
LAFAYETTE	24,659	25,154	2.01%	2.28%	$	59,882
MARTINEZ	36,842	37,384	1.47%	3.39%	$	88,997
MORAGA	16,348	16,466	0.72%	1.49%	$	39,199
OAKLEY	38,075	38,789	1.88%	3.52%	$	92,342
ORINDA	18,089	18,612	2.89%	1.69%	$	44,308
PINOLE	18,794	18,946	0.81%	1.72%	$	45,103
PITTSBURG	66,368	67,628	1.90%	6.13%	$	160,997
PLEASANT HILL	33,872	34,162	0.86%	3.10%	$	81,327
RICHMOND	106,138	107,346	1.14%	9.73%	$	255,550
SAN PABLO	29,465	29,730	0.90%	2.70%	$	70,776
SAN RAMON	77,270	78,561	1.67%	7.12%	$	187,024
WALNUT CREEK	66,183	66,868	1.04%	6.06%	$	159,187
UNINCORP. COUNTY	166,048	168,323	1.37%	15.26%	$	400,713
				100.00%	$	2,625,516

1. Population estimate based on State of California Department of Finance (E-1) City/County projections- January 1, 2015. Figures are updated in May of each year.
2. Percentages based on prorata of population.
3. Budget Allocation amounts are the prorata portion of the FY 2016/17 Group Program Budget, which includes contingency.

FY 2016/2017 Group Program Budget - Reserve Detail

CCCWP Reserves	Reserve Balances as of 7/1/15	Approved Expenditures FY 14/15 & FY 15/16	Reserve Expenditures as of 12/11/15	Projected Reserve Expenditures as of 6/30/16	Projected Reserve Balances as of 7/1/16	Approved Use of Reserves in FY 16/17	Projected Reserve Balances as of 7/1/17
1. Legal	$ 291,964	$ 291,964	$ -	$ 30,000	$ 261,964	$ 95,000	$ 166,964
2. PIP	$ 42,662	$ 3,676	$ -	$ -	$ 42,662	$ 42,662	$ -
3. HMP	$ 122,802	$ 10,000	$ -	$ -	$ 122,802	$ 122,802	$ -
4. MRP (details below)	$ 1,623,343	$ 776,025	$ 566,197	$ 686,745	$ 936,598	$ 763,640	$ 172,958
ADH WQ Monitoring (May 15)		$ 44,412	$ 44,412	$ 44,412			
ADH WQ Monitoring (June 15)		$ 56,318	$ 56,318	$ 56,318			
LWA (June 2015)		$ 32,503	$ 32,503	$ 32,503			
IPM Workshop (June 2015)		$ 272	$ 272	$ 272			
DCEC (June 15)		$ 9,503	$ 9,503	$ 9,503			
OWOW (May/June 2015)		$ 5,521	$ 5,521	$ 5,521			
CW4CB Match & Rpt. (Feb. 2015)		$ 31,551	$ -	$ 31,551			
GI Support / Prop 1 Grant Match		$ 50,000	$ -	$ -		$ 50,000	
RMP Contribution		$ 148,445	$ 149,165	$ 149,165		$ 153,640	
SSID (Part C)		$ 10,000	$ -	$ -			
OWOW		$ 47,500	$ 4,933	$ 47,500			
Regional Trash Projects		$ 40,000	$ -	$ 40,000			
Monitoring Methylmercury		$ 50,000	$ 13,571	$ 20,000		$ 30,000	
Pump Station Diversion		$ 250,000	$ 250,000	$ 250,000			
Creek Status Monitoring						$ 280,000	
POC Monitoring						$ 250,000	
5. Total Reserve Balances (Lines 1, 2, 3 and 4 above)	$ 2,080,771	$ 1,081,665	$ 566,197	$ 716,745	$ 1,364,027	$ 1,024,105	$ 339,922
6. Projected Carry-Over of Unspent FY 15/16 Budget					$ 468,340		$ 468,340
7. Total Projected Reserve Balance Including Carry-Over of Unspent FY 2015/16 Budget					$ 1,832,367		$ 808,262