



CONTRA COSTA  
CLEAN WATER  
PROGRAM

**MANAGEMENT COMMITTEE MEETING AGENDA**

**Wednesday, February 21<sup>st</sup>, 2024**

**1:30 PM to 4:30 PM**

**CLOSED SESSION FROM 3:45 – 4:30 PM**

Join Zoom meeting:

<https://cccounty-us.zoom.us/j/82295311761?pwd=06omosDm3GKM2CUw3oY39TpawiQmiZ.1>

Meeting ID: 822 9531 1761

Passcode: 825320

Dial: +8882780254

If you require an accommodation to participate in this meeting, please contact Duanne Hernaez by phone at 925-313-2360, by fax at 925-313-2301, or by email at [Duanne.Hernaez@pw.cccounty.us](mailto:Duanne.Hernaez@pw.cccounty.us).

Providing at least 72 hours notice (three business days) prior to the meeting will help to ensure availability.

**VOTING MEMBERS** (authorized members on file)

City of Antioch	Phil Hoffmeister/ Scott Beuting
City of Brentwood	Brant Wilson/ Jigar Shah/ Meghan Oliveira
City of Clayton	Larry Theis/ Jason Chen
City of Concord	Bruce Davis/ Carlton Thompson
Contra Costa County	Brian Balbas/ Allison Knapp
CCC Flood Control & Water Conservation District	Tim Jensen/ Michele Mancuso
Town of Danville	Bob Russell/ Steve Jones
City of El Cerrito	Christina Leard/ Stephen Prée/ Yvetteh Ortiz
City of Hercules	Mike Roberts/ Jose Pacheco/ Jeff Brown
City of Lafayette	Matt Luttrupp/ Tim Clark
City of Martinez	Khalil Yowakim/ Frank Kennedy
Town of Moraga	Edrienne Aguilar/ Shawn Knapp/ Frank Kennedy <b>(Chair)</b>
City of Oakley	Billilee Saengcalern/ Brianne Visaya/ Rinta Perkins
City of Orinda	Kevin McCourt/ Ryan O’Kane/ Frank Kennedy
City of Pinole	Sanjay Mishra
City of Pittsburg	Jolan Longway/ Richard Abono
City of Pleasant Hill	Frank Kennedy/ Ryan Cook
City of Richmond	Mary Phelps
City of San Pablo	Amanda Booth/ Itzel Gomez/ Allan Panganiban
City of San Ramon	Kerry Parker/ Robin Bartlett/ Chen-hsuan (Shane) Hsieh
City of Walnut Creek	Lucile Paquette <b>(Vice-Chair)</b> / Neil Mock/ Steve Waymire

**PROGRAM STAFF AND CONSULTANTS**

Rinta Perkins, Interim Program Manager	Liz Yin, Consultant
Andrea Bullock, Administrative Analyst	Lisa Austin, Consultant
Duanne Hernaez, Clerical	Lisa Welsh, Consultant
Erin Lennon, Watershed Planner	Nicole Wilson, Consultant
	Zaida Cholico, Consultant

Wednesday, March 20, 2024

**AGENDA**

**Convene the Meeting /Introductions/Announcements/Changes to the Agenda:** 1:30

**Public Comments:** Any member of the public may address the Management Committee on a subject within their jurisdiction and not listed on the agenda. Remarks should not exceed three (3) minutes.

**Regional Water Quality Control Board Staff Comments/Reports:** 1:32

**Consent Calendar:** 1:35

All matters listed under the CONSENT CALENDAR are considered routine and can be acted on by one motion. There will be no separate discussion of these items unless requested by a member of the Management Committee or a member of the public prior to the time the Management Committee votes on the motion to adopt.

**A. APPROVE** Management Committee meeting summary (Chair)

- 1) January 17, 2024 Management Committee Meeting Summary

**B. ACCEPT** the following subcommittee meeting summaries into the Management Committee record: (Chair)

- 1) Administrative Committee
  - January 2, 2024
- 2) PIP Committee
  - January 2, 2024
- 3) Monitoring Committee
  - December 11, 2023
- 4) Municipal Operations Committee
  - November 21, 2023
  - December 19, 2023
- 5) Development Committee
  - December 13, 2023

**Presentations:** 1:40

- A. Program Agreement Renewal Update (R. Perkins) 1:40
- B. Review Second Draft of the FY 24/25 Budget (R. Perkins/A. Bullock) 2:00
  - a. See staff report for background information
- C. Final Draft Annual Report Forms (E. Yin/R. Perkins) 2:15
  - a. See staff report for background information
- D. Revised BAMSC C.15 Firefighting Work Group Project Profile (N. Wilson) 2:25
  - a. See staff report for background information
- E. Review Draft C.8 Comprehensive Bioassessment Report (L. Welsh) 2:30
  - a. See staff report for background information
- F. Review Draft WY 2023 UCMR and Associated Reports (L. Welsh) 2:35
  - a. See staff report for background information
- G. Review Draft Revised Old Industrial Control Measure Plan (L. Welsh) 2:40
  - a. See staff report for background information

**Actions:**

**3:00**

- A. APPROVE the Final Draft Annual Report Forms
- B. APPROVE the Revised BAMSC C.15 Firefighting Work Group Project Profile

**Updates:**

**3:10**

- A. Program Manager Update (R. Perkins)
  - a. Stormwater Funding Options Update
  - b. Internal vs. Public Information Dissemination
  - c. BAMSC Steering Committee meeting
- B. Compliance Updates (Program Staff)
  - a. MRP 3.0 Reminders
  - b. Verification of Full Trash Capture Device Installation and Inspection

**Information:**

**3:20**

- A. CCCWP Cost Reporting Training Information (K. Ashby/N. Wilson)
  - a. See staff report for background information
- B. [Quarterly Status Report on Grant Opportunities \(Z. Cholico\)](#)
- C. SUA ERU Certifications Reminder (A. Bullock)

**CLOSED SESSION**

**3:45**

Public Employee Performance Evaluation, Government Code Section 54957

**Adjournment:** Approximately 4:30 p.m.

**Next Management Committee Meeting:** Wednesday, March 20, 2024, 1:30 PM

**Attachments**

*Consent Items*

1. *Management Committee Meeting Summary January 17, 2024*
2. *Administrative Committee Meeting Summary January 2, 2024*
3. *PIP Committee Meeting Summary January 2, 2024*
4. *Monitoring Committee Meeting Summary December 11, 2023*
5. *Municipal Operations Committee Summary November 21, 2023*
6. *Municipal Operations Committee Summary December 19, 2023*
7. *Development Committee Meeting Summary December 13, 2023*

*Presentation and Action Items*

8. *Staff Report on the Second Draft Budget for FY 23/24*
9. *Staff Report on the Final Draft Annual Report Forms*
10. *Staff Report on the Revised BAMSC C.15 Firefighting Work Group Project Profile*
11. *Staff Report on the Draft C.8 Comprehensive Bioassessment Report*
12. *Staff Report on the Draft WY 2023 UCMR and Associated Reports*
13. *Staff Report on the Draft Revised Old Industrial Control Measure Plan*

*Information Items:*

14. *Staff Report on the CCCWP Cost Reporting Training Information*

**UPCOMING DOCUMENTS FOR MANAGEMENT COMMITTEE REVIEW**

-- March 2023 --

<b>ACTION</b>	<b>AGENDA TOPIC/DOCUMENT</b>	<b>REVIEW BY:</b>	<b>APPROVAL/ DUE DATE:</b>
REVIEW/APPROVE	Revised LID Monitoring Plan	Ongoing	Not specified
REVIEW/APPROVE	Draft Program Budget FY 24/25	Jan 17, 2024	Mar 20, 2024
REVIEW/APPROVE	Revised Old Industrial Control Measures Plan	Feb 2024	Mar 2024
REVIEW/APPROVE	C.8 Comprehensive Bioassessment Report	Feb 2024	Mar 2024
REVIEW/APPROVE	WY 2023 UCMR and Associated Reports	Feb 2024	Mar 2024
REVIEW/APPROVE	Final Draft Municipal Annual Report Forms	Feb 2024	Feb 2024 (BAMSC)
REVIEW/APPROVE	Revised BAMSC C.15 Firefighting Work Group Project Profile	Feb 2024	March 2024 (BAMSC)

**UPCOMING CCCWP MEETINGS**

All meetings **will not** be held at 255 Glacier Drive, Martinez, CA 94553, but will be held virtually

<b>February 28, 2024</b> <b>4<sup>th</sup> Wednesday</b>	Development Committee Meeting, <b>1:30 p.m. – 3:30 p.m.</b> <b>Key Discussion: FY 24/25 Draft Committee Budget Final</b>
<b>March 5, 2024</b> <b>1<sup>st</sup> Tuesday</b>	Administrative and PIP Committee Meeting <b>9 a.m. – 12:00 noon</b> <b>Key Discussion: FY 24/25 Draft Committee Budget Final</b>
<b>March 11, 2024</b> <b>2<sup>nd</sup> Monday</b>	Monitoring Committee Meeting, <b>10 a.m. – 12 noon</b> <b>Key Discussion: FY 24/25 Draft Committee Budget Final</b>
<b>March 19, 2024</b> <b>3<sup>rd</sup> Tuesday</b>	Municipal Operations Committee Meeting, <b>10:00 a.m. – 12:00 p.m.</b> <b>Key Discussion: FY 24/25 Draft Committee Budget Final</b>
<b>March 20, 2023</b> <b>3<sup>rd</sup> Wednesday</b>	Management Committee Meeting, <b>1:30 p.m. – 3:30 p.m.</b> <b>Key Discussion: FY 24/25 Draft Program Budget Final</b>

**BAMSC (BASMAA) SUBCOMMITTEE/ MRP 3.0 MEETINGS**

Times for the BAMSC (BASMAA) Subcommittee meetings are subject to change.

<b>July 1, 2022</b>	Effective date of MRP 3.0
<b>1<sup>st</sup> Thursday</b>	Development Committee, 1:30 – 4:00 p.m. (even months)
<b>1<sup>st</sup> Wednesday</b>	Monitoring/POCs Committee, 9:30 a.m. – 3:00 p.m. (odd months)
<b>4<sup>th</sup> Wednesday</b>	Public Information/Participation Committee, 1:30 – 4:00 p.m. (1 <sup>st</sup> month each quarter)
<b>4<sup>th</sup> Tuesday</b>	Trash Subcommittee, 9:30 a.m.-12 noon (even month)