



# CONTRA COSTA CLEAN WATER PROGRAM

## MANAGEMENT COMMITTEE MEETING AGENDA

Wednesday, December 15, 2021

1:30 PM to 3:30 PM

Join Zoom meeting:

<https://zoom.us/j/95398909729?pwd=blhxUkthU1pjYkFjREhncXJtV2NTQT09>

Meeting ID: 953 9890 9729 Passcode: 632133 Dial: 1 669 900 6833  
One tap mobile: +16699006833,,95398909729#,,,,\*632133# US (San Jose)

If you require an accommodation to participate in this meeting, please contact Michael Burger at 925-313-2360 or at [michael.burger@pw.cccounty.us](mailto:michael.burger@pw.cccounty.us), or by fax at 925-313-2301. Providing at least 72 hours notice (three business days) prior to the meeting will help to ensure availability.

### VOTING MEMBERS (authorized members on file)

City of Antioch	Phil Hoffmeister ( <b>Chair</b> )
City of Brentwood	Meghan Laporta ( <b>Vice-Chair</b> )/ Allen Baquilar
City of Clayton	Laura Hoffmeister/ Reina Schwartz
City of Concord	Bruce Davis/ Kevin Marstall
Contra Costa County	Michele Mancuso/ Tim Jensen/ Allison Knapp
CCC Flood Control & Water Conservation District	Tim Jensen/ Michele Mancuso/ Allison Knapp
Town of Danville	Bob Russell/ Steve Jones/ Mark Rusch
City of El Cerrito	Stephen Prée/ Will Provost/ Yvetteh Ortiz/ Ana Bernardes
City of Hercules	Mike Roberts/Jeff Brown/Jose Pacheco/Nai Saelee/F. Kennedy
City of Lafayette	Matt Luttrupp/ Tim Clark
City of Martinez	Khalil Yowakim
Town of Moraga	Frank Kennedy/ Shawn Knapp
City of Oakley	Billilee Saengcalern/ Frank Kennedy/ Andrew Kennedy
City of Orinda	Scott Christie/ Jason Chen/ Kevin McCourt
City of Pinole	Misha Kaur
City of Pittsburg	Jolan Longway/ Richard Abono
City of Pleasant Hill	Ananthan Kanagasundaram/ Frank Kennedy
City of Richmond	Joe Leach/ Mary Phelps
City of San Pablo	Amanda Booth/ Karineh Samkian/ Sarah Kolarik/ Jill Mercurio
City of San Ramon	Kerry Parker/ Robin Bartlett/ Maria Fierner
City of Walnut Creek	Lucile Paquette/ Neil Mock/ Steve Waymire

### PROGRAM STAFF AND CONSULTANTS

Courtney Riddle, Program Manager	Andrea Bullock, Administrative Analyst
Karin Graves, Sr. Watershed Planning Specialist	Alina Constantinescu, Consultant
Dan Cloak, Consultant	Mitch Avalon, Consultant
Liz Yin, Consultant	Michael Burger, Clerk
Lisa Austin, Consultant	Lisa Welsh, Consultant

### NEXT MANAGEMENT COMMITTEE MEETING

Wednesday, January 19, 2022, 1:30 PM

**Contra Costa Clean Water Program  
MANAGEMENT COMMITTEE MEETING AGENDA  
Wednesday, December 15, 2021**

**AGENDA**

**Open the Meeting/Introductions/Announcements/Changes to the Agenda:** **1:30**

**Public Comments:** Any member of the general public may address the Management Committee on a subject within their jurisdiction and not listed on the agenda. Remarks should not exceed three (3) minutes.

**Special Presentation:** **1:35**

Caltrans District 4 Litter Abatement Program and partnership opportunities (Anand Maganti)

**Regional Water Quality Control Board Staff Comments/Reports:** **2:00**

**Consent Calendar:** **2:05**

All matters listed under the CONSENT CALENDAR are considered to be routine and can be acted on by one motion. There will be no separate discussion of these items unless requested by a member of the Management Committee or a member of the public prior to the time the Management Committee votes on the motion to adopt.

**A. APPROVE** Management Committee meeting summary (Chair)

1) November 17, 2021 Management Committee Meeting Summary

**B. ACCEPT** the following subcommittee meeting summaries into the Management Committee record: (Chair)

1) Administrative Committee

- November 2, 2021

2) PIP Committee

- September 7, 2021

3) Monitoring Committee

- October 18, 2021

4) Municipal Operations Committee

- October 19, 2021

**Presentations:** **2:10**

A. Budget Adjustment, FY 21/22 (M. Avalon/A. Bullock)

a. See staff report for background information

B. Budget Assumptions for FY 22/23 (M. Avalon/A. Bullock)

a. See staff report for background information

C. Proposed Organizational Structure for MRP 3.0 (K. Graves)

a. See staff report for background information

**Actions:**

**2:55**

- A. APPROVE Adjusted Budget for FY 21/22.

**Reports:**

**3:00**

- A. Status of Monsanto Settlement Agreement (M. Avalon)
- B. Status of the MRP 3.0 (M. Avalon)
  - a. Swapping creek status monitoring for advance work
  - b. December 8, 2021 MPC meeting cancelled
- C. Information on grant funding (M. Avalon)

**Updates:**

**3:10**

- A. Personnel Update (K. Graves)
- B. BAMSC Steering Committee meeting (K. Graves)
- C. Status of RFQ process for new contracts (K. Graves)
- D. AGOL Work Group formation – need members (L. Yin)

**Information:**

**3:20**

- A. Support letter for Marsh Creek mercury load reduction project (K. Graves)
- B. Status of bamboo utensil order (K. Graves)

**Old/New Business:**

**3:25**

**Adjournment:** Approximately 3:30 p.m.

**Attachments**

*Consent Items*

1. *Management Committee Meeting Summary November 17, 2021*
2. *Administrative Committee Meeting Summary November 2, 2021*
3. *PIP Committee Meeting Summary September 7, 2021*
4. *Monitoring Committee Meeting Summary October 18, 2021*
5. *Municipal Operations Committee Meeting Summary October 19, 2021*

*Presentation Items*

6. *Staff Report on Budget Adjustment for FY 21/22*
7. *Budget Adjustment spreadsheet*
8. *Chart of potential budget reductions*
9. *Chart of pre-MRP 3.0 advance work*
10. *Staff Report on Budget Assumptions for FY 22/23*
11. *Meeting Compliance Requirements for HM Projects*
12. *MRP 3.0 Compliance Checklist*
13. *Policy Recommendations Chart*
14. *Staff Report on Organizational Structure for MRP 3.0*
15. *Organizational Chart for MRP 3.0*

*Information Items*

16. *Support letter for the Marsh Creek Mercury load reduction project*

**UPCOMING CCCWP MEETINGS**

All meetings **will not** be held at 255 Glacier Drive, Martinez, CA 94553, but will be held virtually

<b>January 4, 2022</b> <b>1<sup>st</sup> Tuesday</b>	Administrative and PIP Committee Meeting <b>9:30 a.m. – 12:00 noon</b>
<b>January 10, 2022</b> <b>2<sup>nd</sup> Monday</b>	Monitoring Committee Meeting, <b>10am – 12 noon</b>
<b>January 18, 2022</b> <b>3<sup>rd</sup> Tuesday</b>	Municipal Operations Committee Meeting, <b>10am-12 noon</b>
<b>January 26, 2022</b> <b>4<sup>th</sup> Wednesday</b>	Development Committee Meeting, <b>1:30 p.m.-3:30 p.m.</b>
<b>January 19, 2022</b> <b>3<sup>rd</sup> Wednesday</b>	Management Committee Meeting, <b>1:30 p.m.-3:30 p.m.</b>

**BAMSC (BASMAA) SUBCOMMITTEE/ MRP 3.0 MEETINGS**

Times for the BAMSC (BASMAA) Subcommittee meetings are subject to change.

<b>TBD</b>	Regional Water Board adoption hearing on MRP 3.0 Final Order
<b>1<sup>st</sup> Thursday</b>	Development Committee, 1:30 – 4:00 p.m. (even months)
<b>1<sup>st</sup> Wednesday</b>	Monitoring/POCs Committee, 9:30 a.m. – 3:00 p.m. (odd months)
<b>4<sup>th</sup> Wednesday</b>	Public Information/Participation Committee, 1:30 – 4:00 p.m. (1 <sup>st</sup> month each quarter)
<b>4<sup>th</sup> Tuesday</b>	Trash Subcommittee, 9:30 a.m.-12 noon (even month)